

H.P. University, Summer Hill, Shimla-5
NAAC Accredited "A" Grade University
Centre for Distance & Online Education
"Administrative Section"

No. CDOE/19-11/23-25/HPU/Admn.

Dated: - 20.11.2025

OFFICE ORDER

The Personal Contract Programme in respect of B.A. 1st, 2nd and 3rd years (Annual System) (June Batch) for the Academic session B.A. 1st year; (2025-2026) ; B.A 2nd year (2024-2025) & B.A. 3rd year (2023-2024) has been fixed as per schedule given below:-

Sr. No.	Class	Date, time & duration (10.00 A.M. onwards)	Venue	Coordinator
1.	B.A. 3 rd year	08.12.2025 to 14.12.2025	CDOE, HPU, Shimla	Dr. Ajay Sood, Economics (CDOE), HPU, Shimla.
2.	B.A. 3 rd year Music(Compulsory)	08.12.2025 to 14.12.2025	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.
3.	B.A. 2 nd year	16.12.2025 to 22.12.2025	CDOE, HPU, Shimla	Dr. Dharam Pal, Economics (CDOE), HPU Shimla.
4.	B.A. 2 nd year Music(Compulsory)	16.12.2025 to 22.12.2025	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.
5.	B.A. 1 st Year	24.12.2025 to 30.12.2025	CDOE, HPU, Shimla	Dr. Vijay Singh, Public Administration (CDOE), HPU, Shimla.
6.	B.A. 1 st year Music(Compulsory)	24.12.2025 to 30.12.2025	CDOE, HPU, Shimla	Dr. Mritunjaya Sharma, Deptt. of Music, HPU, Shimla-5.

The Section Officers (Academic) CDOE, may ensure that the above information is communicated to the concerned students along with study material(s) well in time. It is further directed that the course **assignments are compulsory**. The Section officer is directed to coordinate with co-ordinators for conducting the above mentioned PCP's schedule and further Section Officers is directed to maintain the record of Assignment promptly. After the completions of PCP's

programmes, the Co-ordinators are directed to send the completion report to the undersigned. All the faculty members should strictly adhere to the UGC norms during the PCP schedule.

Amey
20/11/25
DIRECTOR (CDOE)

Endst. No. Even:

1. Dr. Ajay Sood, Economics (CDOE), HPU, Shimla.
2. Dr. Dharam Pal, Economics (CDOE), HPU Shimla.
3. Dr. Vijay Singh, Public Administration (CDOE), HPU, Shimla.
4. Dr. Mritunjaya Sharma, Dept of Music, HPU, Shimla-5.
5. All the Coordinators of Learning Support Centre (CDOE), HPU, Shimla.
6. The Assistant Registrar UG (Academic) CDOE, HPU, Shimla-5.
7. The Joint Controller, (LAD) H.P. University, Shimla-5.
8. The Section Officer, Academic-I, CDOE, HPU.
9. The Section Officer, Internal Audit, H.P. University, Shimla-5.
10. The Section Officer, Accounts/Admn. CDOE, H.P. University, Shimla-5
11. Sr. Editors, CDOE, H.P. University, Shimla-5.
12. Dealing Assistant, Enquiry Section CDOE, HPU, Shimla-5.
13. Programmer CDOE, to upload the said schedule on CDOE website.
14. Guard file/Notice Board.

Pratyakha
22/11

Pran
20/11/25
Advisor -cum-Consultant